



## New Dentist Resources

### on ADA® Center for Professional Success™

Please note: this is just a sampling of the most popular resources. We realize each dentist is an individual, and may have very different needs and wants. Always visit [Success.ADA.org](http://Success.ADA.org) for more information, or if a specific resource cannot be found, contact us by email at [centerforprofessionalsuccess@ada.org](mailto:centerforprofessionalsuccess@ada.org).

#### Starting a New Dental Practice Checklist

<https://success.ada.org/en/career/starting-a-new-dental-practice-checklist>

Starting a new dental practice? This checklist and related resources can be used as a starting point to address many of the issues dentists encounter when opening new practices.

#### Employment Agreements: The Devil's in the Details

<http://success.ada.org/employment-agreements>

Explains many of the terms and provisions common to dental employment agreements. The material is presented in a manner to help you consider and review a contract of employment. It's not a substitute for a lawyer, but can help you know what questions to ask and discussions to have with your legal advisor.

#### Curriculum Vitae or Resume: What's the Difference?

<https://success.ada.org/en/career/curriculum-vitae-or-resume>

While many people use resume and curriculum vitae (CV) interchangeably, their formats are quite different and they are not intended for the same audience. Determining what type of employer will be reviewing your application will determine whether you submit a resume or a CV.

#### ADA Guidelines for Practice Success™ (GPS™) – Managing the Dental Team

<https://success.ada.org/en/practice-management/guidelines-for-practice-success/managing-the-dental-team>

Managing the Dental Team is more than hiring the "right" person. This module will help guide you through different aspects of managing the team, including the hiring process, training, coaching, motivating, compensating, and more.

#### Federal and State Loan Repayment Options

<https://success.ada.org/en/practice-management/finances/national-and-state-loan-repayment-programs>

The *Dental Student Loan Repayment Programs & Resources* document has been compiled uniquely for dental students and recent dental school graduates. It's a perfect starting point for investigating loan repayment options.

#### Thinking about Loan Consolidation

<https://success.ada.org/en/practice-management/finances/thinking-about-loan-consolidation>

Creating a single monthly payment can make managing the debt simpler, but there are some things you should consider before consolidating.

#### Compensation as an Employee or Associate Dentist

<https://success.ada.org/en/career/compensation-as-an-employee-or-associate-dentist>

New dentists often enter the profession as employees or associates. The method to determine compensation for these positions varies from office to office. Here are a few common threads to help you think through what might be an attractive compensation agreement.

#### Associateships: What, How and Who?

<https://success.ada.org/en/career/associateships-what-how-and-who>

A common form of dental employment is an associateship, where a dentist works as an employee of another dentist, or a group practice. This is commonly structured around the transition of a practice but it would be a mistake for either party to assume that transition is a given. Make sure when you're looking for a position that you pay attention to what the owner dentist's long term goals are too; they should agree with your job search priorities.



## The Associateship Interview: Come Prepared With Smart Questions

<https://success.ada.org/en/career/the-associateship-interview-come-prepared-with-smart-questions>

New dentists have many professional options after graduating from dental school. One of these options is joining an existing office as an associate dentist. During the interview process, both the owner and the potential associate should be prepared with a list of specific questions to discuss in a variety of areas.

## Am I an Employee or an Independent Contractor?

<https://success.ada.org/en/career/am-i-an-employee-or-an-independent-contractor>

Knowing your status as either an employee or an independent contractor is vital. It impacts tax liability for you and the owner dentist, as well as other liability issues.

## Career Resources Highlights Page

<https://success.ada.org/en/career>

Where are you now in your dental career and where would you like to be? Dentistry offers many different career options and with these options come different considerations. Regardless of your professional path, chart your course for success.

## How to Prepare for a Transition in Practice Ownership

<https://success.ada.org/en/practice-management/dental-practice-success/winter-2017/how-to-prepare-for-a-transition-in-practice-ownership>

Dental schools do a wonderful job of preparing students to enter dental practice. What dental schools don't do is generate the ability to pick the right practice, take over a business from the senior dentist and guide a team toward excellent patient care. Yet these things are essential to provide quality care.

## Opening a New Practice: What Dentists Need to Know

<https://success.ada.org/en/practice-management/dental-practice-success/summer-2015/opening-a-new-practice>

Practice ownership is an achievable path for many doctors. However, because of its complexity, dentists often wonder where to start. Understanding core dreams and hopes for the future is the first step in the planning stage of opening a new practice.

## A Dentist's Guide to Selecting a Lawyer

<http://success.ada.org/en/regulatory-legal/a-dentists-guide-to-selecting-a-lawyer>

Sometime during your professional career you may need to hire an attorney. Some attorneys practice as generalists, while others practice in specialized fields of law. Deciding what kind of lawyer you need is not the end of your selection process, but the beginning. Download the free supporting material to help through the process.

## Calculators

<https://success.ada.org/en/calculators/>

- **Loan Term Calculator:** Want to pay down your debt more quickly? See how much faster you'll pay off an existing loan by adding a fixed amount to your monthly payment.
- **Loan Payment Calculator:** Whether you are looking to start a new practice, expand an existing one, purchase new equipment or upgrade technology, use this calculator to estimate your loan payments.
- **Debt Load Calculator:** Are you ready to move forward with your practice plans? Calculate your total personal and business debt to help you determine how much you can responsibly afford to borrow.
- **Overhead Calculator:** Having adequate cash flow is essential to meet your current obligations such as payroll, accounts payable, and loan payments. Use this calculator to help you determine the cash flow generated by your practice.
- **Return on Investment (ROI) Calculator:** Thinking of investing in a new operatory or CAD/CAM? Use this calculator to see how long it will take to break even and how much the return on your investment could be.